

HABITAT FOR HUMANITY HOMEOWNER PROGRAM

Application Checklist

Complete ALL sections of the application and return along with ALL required information no later than 5:00 pm on Friday, March 20th.

You can return your COMPLETED application and ALL applicable supporting information in the mail, drop them off at the Habitat ReStore, email them to info@habitatlacrosse.org, or fax them to 1-888-823-9830.

Application Checklist

- Most recent Federal Tax Returns for all household members over the age of 18 (if filed)
- Copy of Driver's License (or State ID Card) and Social Security card for applicant and co-applicant
- Proof of expenses including rent, car payments, insurance, childcare, student loans, alimony or child support, credit card payments, cell phone, utilities etc. (Proof includes receipts, cancelled checks, payment coupon books, court orders, etc.)
- Three months of bank statements for all checking and savings accounts
- Copy of current rental lease
- Signed Sex Offender Criminal Background Check Form signed by all adults who would be living in your home

Please return ALL applicable income information for all household members over the age of 18

- Last 3 pay-stubs for all household members over the age of 18
- Social Security Benefits Award Letter for the current year – *to obtain a copy of your award letter call the La Crosse Social Security Office at 1-866-770-2345*
- Supplemental Social Security Income (SSI) Award letter – *to obtain a copy of your award letter: Federal benefits 1-866-770-2345; State benefits 1-800-362-3002*
- Proof of Annuity/Pension income (award letter from Pension/Annuity provider)
- Proof of Child Support and/or Alimony payments (divorce decree showing award amount or printout of payments from Child Support agency) – *to obtain a copy of year-to-date payments, contact the State of Wisconsin Child Support Office at 1-800-991-5530 or the website at <http://dcf.wisconsin.gov/bcs/payments/logon.htm>*
- Proof of self-employment income: Copy of last 2 years' Federal Tax Returns including Schedule C (self-employment income) and/or Schedule F (farm income) **AND** a year-to-date profit-and-loss statement that is signed and dated
- Proof of weekly unemployment amount and year-to-date unemployment earnings – *to obtain a print out of your unemployment benefits contact the Wisconsin Department of Workforce Development at 1-800-494-4944 or visit their website at <http://dwd.wisconsin.gov/ui/>*

Failure to return all the required information will delay the application process and may lead to denial of your application.

Please call 608-785-2373, ext 104 or email info@habitatlacrosse.org with any questions.

