

Reports To: ReStore Manager

Work Days: Tuesday thru Saturday

Summary:

The truck driver picks up donations for the ReStore, and be an ambassador for the mission of Habitat for Humanity. She/he will pick up scheduled donations in the La Crosse Area and will frequently be the first point of contact with the public as well as help out in the ReStore several hours per week.

Primary Responsibilities:

- Screen and schedule donation pick ups
- Drive the 14' Cube Van to pick up donations
- Maintain contact with receiving staff as to what is coming in and when
- Provide in-store support to ReStore staff
- Properly complete donation receipts

Secondary Responsibilities:

- Monitor the truck's condition and keep it clean
- Take recyclables in for salvage
- Improve metal recycling sorting

Requisite Skills:

- Valid Wisconsin State Driver's License and a clean driving record
- Able to pass DOT physical
- Able to articulate the mission of Habitat for Humanity and ReStore to donors and prospective donors
- Excellent customer service skills - enjoys working with the public
- Able to work independently – reliable and trustworthy
- Knowledge of building materials
- Knowledge of the La Crosse area

Physical Requirements:

- Ability to frequently lift up to 50 lbs at a time
- Ability to occasionally lift up to 75 lbs. at a time
- Ability to drive a cube van and pass a DOT physical

Benefits:

- \$15-16 per hour (based on experience)
- Paid Time Off
- Paid Holidays
- Health Benefits Available

To apply: Send Employment Application, cover letter, and current resume. Submit materials electronically to info@habitatlacrosse.org or by mail to: Habitat for Humanity La Crosse Area, 3181 Berlin Drive, La Crosse, WI 54601.

For full consideration, application must be received by January 11, 2019; position remains open until filled. **No walks in please.**